

MAYOR AND CABINET			
Report Title	Making of Instrument of Government The Governing Body of Edmund Waller Primary School		
Key Decision	Yes	Item No.	
Ward	Telegraph Hill		
Contributors	Executive Director for Children and Young People Head of Law		
Class	Part 1	Date:	13.11.13

1. Summary

- 1.1 At a meeting on the 8th October 2013, the governing body of Edmund Waller Primary School made a decision to review their Instrument of Government and resolved to change it.
- 1.2 The governing body must be constituted in accordance with regulations made by virtue of section 19 of the Education Act 2002 namely The School Governance (Constitution) (England) Regulations 2012.
- 1.3 The report sets out a new Instrument of Government for Edmund Waller Primary School and proposes a nominee for the appointment as the Local Authority governor by the governing body.

2. Purpose

- 2.1 To seek agreement to a revised Instrument of Government for Edmund Waller Primary School.

3. Recommendation/s

The Mayor is recommended to:

- 3.1 Approve that the Instrument of Government for the primary school listed below be made by Local Authority order:

Edmund Waller Primary

27 November 2013

- 3.2 To consider and approve the nomination of the Local Authority governor detailed in paragraph 6 below for appointment by the governing body.

4. Policy Context

- 4.1 Each school has to have an Instrument of Government. The Local Authority must satisfy itself that the Instruments of Government for schools conform to the legislation. The Local Authority must also agree its content.
- 4.2 Lewisham's Children & Young People's Plan sets out our vision for improving outcomes for all children. The main purpose of a governing body is to account for the achievement of children and young people in their schools.
- 4.3 The appointment of governors supports the broad priorities within Lewisham's Sustainable Community strategy, in particular those of being "ambitious and achieving" and "empowered and responsible". Governors help inspire our young people to achieve their full potential and they also promote volunteering which allows them to be involved in their local area.
- 4.4 Two specific corporate priorities that are relevant pertain to "community leadership and empowerment" and "young people's achievement and involvement".

5. Background

- 5.1 At a meeting on the 8th October 2013, the governing body of Edmund Waller Primary School reviewed their Instrument of Government and decided to reconstitute. Reconstituting will provide the governing body with a greater opportunity to reconstitute to a smaller more effective size of governing body which would both support better outcomes at Edmund Waller and also robustly support the recently developed partnership with Holbeach Primary school.
- 5.2 The governing body of every maintained school must be constituted in accordance with the School Governance (Constitution) (England) Regulations 2012. The total membership of the governing body of a maintained school must be no fewer than seven governors.
- 5.3 The governing body of a maintained school must include the following:-
 - at least 2 parent governors;
 - the Headteacher unless any such Headteacher resigns the office of governor in accordance with regulation 19 of the Constitution Regulations 2012;
 - one staff governor; and
 - one Local Authority governor.
- 5.4 The governing body may in addition appoint such number of co-opted governors as they consider necessary provided that the requirements in the Regulations are met.

The total number of co-opted governors who are also eligible to be elected as staff governors when counted with the staff governor and headteacher, must not exceed one-third of the total membership of the governing body.

- 5.5 The regulations now also state that the Local Authority governor is nominated by the Local Authority but appointed by the governing body.
- 5.6 Appendix 1 details the Instrument of Government the Local Authority is proposing to make by order.
- 5.7 Governors have also agreed that the terms of office for the Local Authority and Co-opted positions should be set as 2 years as this would allow such governors to make quick impacts and allow the whole governing body to refocus its requirements and necessary skills set more frequently.

6. Governor recommended for Nomination by the Local Authority .

- 6.1 Gail Exon, details of whom appear at Appendix 2, is the Local Authority nominee for appointment as the Local Authority governor by the governing body of Edmund Waller Primary School.

7. Financial implications

- 7.1 There are no financial implications arising from this report.

8. Legal implications

- 8.1 Section 20 of the Education Act 2002 requires all maintained schools to have an Instrument of Government which determines the constitution of the school and other matters relating to the school.
- 8.2 Each school must have an Instrument of Government detailing the name of the school, the type of school and the membership of the governing body. The category of governor and the number in each category is specified in the Regulations.
- 8.3 The Instrument of Government proposed for the governing body of Edmund Waller Primary School conforms to The School Governance (Constitution) (England) Regulations 2012.

9. Crime and Disorder Implications

- 9.1 There are no specific crime and disorder implications.

10. Equalities Implications

- 10.1 Governors will have enough flexibility in their choice of constitutional models to enable them to address issues of representation of stakeholder

groups and to ensure that governing bodies reflect the communities they serve.

11. Environmental Implications

11.1 There are no specific environmental implications.

Background Documents

<u>Short Title of Document</u>	<u>Date</u>	<u>File Location</u>	<u>Contact Officer</u>
The School Governance (Constitution) (England) Regulations 2012	2012	http://www.legislation.gov.uk/ukSI/2012/1034/contents/made	Suhaib Saeed

If there are any queries arising from this report, please contact Suhaib Saeed, Strategic Lead Governors' Services and School Leadership, 3rd Floor, Laurence House, telephone 020 8314 7670.

APPENDIX 1

INSTRUMENT OF GOVERNMENT: COMMUNITY SCHOOLS

1. The name of the school is **Edmund Waller Primary School**
2. The school is a **Community school**
3. The name of the governing body is **The governing body of Edmund Waller Primary School**
4. The governing body shall consist of:
 - a. **3 parent governors**
 - b. **1 Headteacher**
 - c. **1 staff governor**
 - d. **1 Local Authority governor**
 - e. **6 co-opted governors**
5. Total number of governors **12**
6. The term of office of Local Authority and Co-opted governors is two years.
7. This instrument of government comes into effect on: **27th November 2013**
8. This instrument was made by order of Lewisham Local Authority on 13th November 2013
9. A copy of the instrument must be supplied to every member of the governing body (and the headteacher if not a governor)

MAYOR AND CABINET**New LA Governor Nominee****APPENDIX 2**

Name	School	Occupation	Residential Area	Précis of Suitability to be considered as a school governor	Governor Monitoring Information
Gail Exon	Edmund Waller Primary School	Retired Headteacher	SE3	Gail Exon is a former Headteacher of an outstanding Church of England primary school in Lewisham. She has worked in school improvement as a Headteacher Mentor, performance management consultant and adviser, Diocesan additional governor and a consultant leader for the National Strategy. Gail is a member of Trinity governing body, chairs their governance review working party and is the link safeguarding governor. She is a National Leader of Governance and was Chair for 5 years at Trinity until 2013. She is also the Diocesan representative on Lewisham's Children and Young People's Scrutiny Committee	White British Female